



SAVITRIBAI PHULE PUNE UNIVERSITY

FORM-A

Statement about the information of the Teacher for the placement under CAS

Name of the Teacher: Mr. KHARJULE NAMDEO RAKHAMAJI

Assistant Professor (Librarian): Stage I to II Level: 10 to 11 (68900 to 205500)

Date: 01/01/2022

Educational Qualifications: BA, M.LIB. & I. Sc. SET (Library & Inf. Sci.)

College: Late Abasaheb Kakade Arts College Bodhegaon

Break in service & period of condonation (if any): NA

Assessment Period for Placement: 01/08/2013 to 30/01/2020

Assessment Year	Table 1 Good (90% and above)/ Satisfactory (above 80% but below 90%)	Table 2 50/Assessment	Date of Appointment & Approval	Date of Pay fixation in AGP 6000 and period (Level-10)	Date of Placement in Stage I to II (AGP 6000-7000) (Level 10-11)	Date of Placement in Stage II to III (AGP 7000-8000) (Level 11-12)	Certificate by the College
1		3	5	6	7	8	9
2013-14	Good	00					
2014-15	Good	06	Dt. Of Appointment 01/08/2013	01/08/2013	30/01/2020	--	This is to certify that, the details provided in this statement are true and are verified from the office records.
2015-16	Good	08					
2016-17	Good	15					
2017-18	Good	10					
2018-19	Good	10					
2019-20	Good	10					
	Total	59					

Accompaniment to Government Resolution Higher and technical Education Department no Resolution No. Misc-2018/C. R56/18/UNI-1 dated 8/03/2019
 ** w.e.f. 18.07.2018, minimum API Scores required for promotion for
 Table 1: Overall grading - Good (90% and above)/Satisfactory (above 80% but below 90%)
 Table 2: Research and Academic Contribution :20/50/assessment period
 Details of Orientation / Refresher courses during Assessment Period

S N	Title	From	To	Total API for the Assessment Period	Percentage distribution of weightage points in the Screening cum Evaluation assessment	RECOMMENDATIONS OF THE SCREENING COMMITTEE
1	Orientation	Course UGC-HRDC	01/07/2019	20/07/2019		Recommended/Not Recommended
2	Refresher	Course UGC-HRDC	16/01/2020	29/01/2020		
		Kannur University				
				59	FINAL REMARK: (Yes / No)	Stage I (AGP Rs. 6000) Stage II AGP-7000 (68900 to 205500) w.e.f. Date: 30/01/2020



Principal
Signature & Seal

Govt. Nominee
(Higher Education,
Pune)

VC Nominee (Gen)
Nominated By
Hon., VC

VC Nominee (Res)
Nominated By
Hon., VC

Subject Expert
Nominated By
Hon., VC

Subject Expert
Nominated By
Hon., VC

Subject Expert
Nominated By
Hon., VC

of the College

HOD
Late Abasaheb Kakade Arts College
Bodhegaon, Tal. Savergaon, Dist. A. Nagar



Savitribai Phule Pune University

Date: 01 /01 /2022

Report of the Screening cum Evaluation Committee

The Meeting of the Screening Committee constituted for placement to the post of **Assistant Professor: Stage I to II (AGP Rs. 6000 to 7000) Level: 10-11 (68900 to 205500) under the Career Advancement Scheme (CAS)** in accordance with the provisions in the UGC Regulation No.F.3-1/2009,dated 30th June 2010 UGC No. F.1-2/2017(EC/PS) date **18 July 2018** & Maharashtra G.R. No. Sankirna-2011/ (25/11)/Vishi-1, dated 15th February 2011 and Government of Maharashtra Higher & Technical Education Department Government Resolution No. Misc-2018/C.R.56/18/UNI-1 Mantralaya Annex, Mumbai – 400 032 Date: **08 March, 2019** subsequent amendments made by the UGC, and by the Department of Higher and Technical Education, Government of Maharashtra from time to time was held at **Radhabai Kale Mahila Mahavidyalaya, Ahmednagar** on 01/01/2022 at 11.00 am.

The Following Screening committee members were present:

Sr. No.	Designation of the Member	Name of the Member
1.	Principal of the College (Chairman)	Dr M K Fasale
2.	Govt. Nominee/ Government Representative - Higher Education, Pune	Dr Kirankumar Bondar
3.	VC Nominee (General) Nominated by Hon. Vice Chancellor, SPPU	Dr More Mahendra A.
4.	VC Nominee (Reservation) Nominated by Hon. Vice Chancellor, SPPU	Dr Rode Vijaykumar Chandu
5.	Head of the Department (Concerned subject) from the college	Dr M K Fasale
6.	Subject Expert (1) Nominated by Hon. Vice Chancellor, SPPU	Dr Londhe Nagesh Laxman
7.	Subject Expert (2) Nominated by Hon. Vice Chancellor, SPPU	Dr Kumbhar Rajendra M.
8.	Subject Expert (3) Nominated by Hon. Vice Chancellor, SPPU	Dr Panage Bhausaheb M.

The Screening Committee considered all the relevant documents and self-appraisal forms submitted

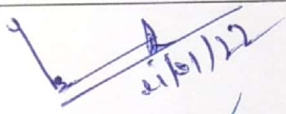
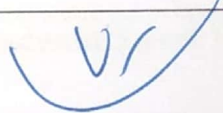
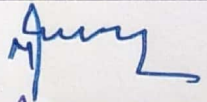
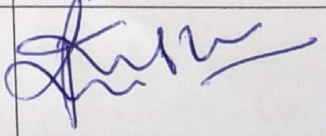
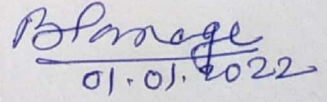
by the teacher in accordance with the requirements stipulated in the relevant UGC regulations and

the state of Maharashtra GRs in this regard as well as the work done by the candidate.

After taking into consideration the qualifications and experience as well as performance of the candidate, the Committee unanimously recommends the following.

Sr. No.	Name of the Candidate	Existing Level/AGP and w.e.f. (Date) Level- 10	Assessment Period for CAS (AGP 6000 to 7000) Level 10 to 11	Date of placement with Level 10 to 11	Remark
1	Mr. KHARJULE NAMDEO RAKHAMAJI	6000 Dt. 01/08/2013	01/08/2013 To 30/01/2020	30/01/2020	<u>Recommended /</u> <u>Not Recommended</u>

Subject to the approval from the Director of Higher Education, Pune.

Sr. No.	Designation of the Member	Name of the Member	Signature
01	Principal of the College (Chairman)	Dr M K Fasale	
02	Govt. Nominee/Government Representative -Higher Education, Pune	Dr Kirankumar Bondar	
03	VC Nominee (General) Nominated by Hon. Vice Chancellor, SPPU	Dr More Mahendra A.	
04	VC Nominee (Reservation) Nominated by Hon. Vice Chancellor, SPPU	Dr Rode Vijaykumar Chandu	
05	Head of the Department (Concerned subject) from the college	Dr M K Fasale	
06	Subject Expert (1) Nominated by Hon. Vice Chancellor, SPPU	Dr Londhe Nagesh Laxman	
07	Subject Expert (2) Nominated by Hon. Vice Chancellor, SPPU	Dr Kumbhar Rajendra M.	
08	Subject Expert (3) Nominated by Hon. Vice Chancellor, SPPU	Dr Panage Bhausaheb M.	



SAVITRIBAI PHULE PUNE UNIVERSITY
NAVMAHARASHYRA SHIKASHAN MANDAL SHEVGAONS
LATE ABASAHEB KAKAE ARTS COLLEGE
Bodhegaon Tal Shevgaon, Dist.Ahmednagar. 414503

Academic/Research Score Proforma as per UGC Regulations-2018 dated 18th July, 2018 &
Government Resolution No. Misc-2018 /C.R.56/18/UN-1 Dt. 8th March 2019 and Corrigendum Dt. 10th May

2019

For

CAS promotions for Librarians

(Who are not involved in teaching of Library Science) of colleges

Part A:

YEAR OF PERFORMANCE APPRAISAL: 2019-20

SECTION - A: General Information and Academic Background

1.	Name	:	Mr. KHARJULE NAMDEO RAKHAMAJI
2.	Designation	:	LIBRARIAN
3.	Name of the Department / Centre	:	LIBRARY
4.	Communication Address	:	Late Abasaheb kakade Arts college Bodhegaon, Tal.Shevgaon, Dist.Ahmednagar
5.	Email / Mobile Number	:	kharjulenr@gmail.com 9767332791
6.	Current Designation & Grade Pay	:	College Librarian & 6000/-(Academic Level 10)
7.	Designation of Promotion with Due Date of Eligibility	:	College Librarian & 7000/-(Academic Level 11) 30/01/2020
8.	Year of Performance Appraisal	:	2019-2020

8. Appointments held

Sr. No	Designation	Name of Employer	Date of		Reason of leaving, if any
			Joining	leaving	
01	College Librarian	Late Abasaheb kakade Arts College Bodhegaon	01/08/2013	Till Date	----

9. Orientation / Refresher/ Research Methodology Course/ Workshop/ Syllabus Up-gradation Workshop/ Training Teaching-Learning-Evaluation, Technology Programs/

Faculty Development Programs of at least one week (5 days) duration, or taken one MOOCs course (with e-certification) or development of e-contents in four-quadrants / MOOC's course

Name of the Course/ Summer School	Place	Duration	Sponsoring Agency	Page No.
Orientation	Dr BAMU Aurangabad	01/07/2019 To 20/07/2019	UGC-HRDC	
Refresher	Kannur University Kannur	16/01/2020 to 29/01/2020	UGC-HRDC	

10. Tick the appropriate stage your promotion (under CAS) and mentioned whether you fulfill the minimum eligibility requirements indicated therein:

Tick mark (✓) the academic level	Stages of promotion of Teachers through CAS	Eligibility	Eligible Yes/No
✓	Assistant Professor (Stage 1/ AGP Rs. 6000/- to Stage 2/AGP Rs. 7000/-) or (Academic Level 10) to Assistant Professor (Senior Scale/ Academic Level 11)	i) An Assistant Librarian/ College Librarian who is in Academic Level 10 and has completed four years of service having a Ph.D. degree in Library Science/ Information Science/ Documentation Science or an equivalent degree or five years' of experience, having at least a M.Phil.degree, or six years of service for those without a M.Phil or a Ph.D. degree. ii) He/she has attended at least one Orientation course of 21 days' duration; and iii) Training, Seminar or Workshop on automation and digitalization, maintenance and related activities, of at least 5 days, as per the table given below in Assessment criterion (Part B).	YES
	Assistant Professor (Stage 2/ AGP Rs.7000/- to Stage 3/AGP Rs.8000/-) Or (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)	i) He/She has completed five years of service in Academic Level 11/Senior Scale. ii) He/she has done any two of the following in the last five years: (i) Training/Seminar/Workshop/Course on automation and digitalization, (ii) Maintenance and other activities as per table given below in Assessment criterion (Part B) of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iii) Taken/developed one MOOCs course	
	Assistant Professor (Stage 3/ AGP Rs. 8000/-) to Associate Professor (Stage 4/AGP Rs. 9000/-) or (Selection Grade/Academic Level 12) to Associate Professor (Academic	i) He/She has completed three years of service in Academic Level 12. ii) He/she has done any one of the following in the last three years: (i) Training/Seminar/Workshop/Course on automation and digitalization, (ii) Maintenance and related activities as per table given below in Assessment criterion (Part B) of at least two weeks' (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iv) Taken/developed	

	Level 13A)	one MOOCscourse in the relevant subject (with e-certification), and (v) Library up-gradation course.	
	Associate Professor (Stage 4/ AGP Rs. 9000/- to Professor (Stage 5/AGP Rs. 10000/-) or (Academic Level 13A) to Professor (Academic Level 14)	i) He/Shehas completed three years of service in Academic Level 13 A. ii) He/she has done any one of the following in the last three years: (i)Training/Seminar/Workshop/Course on automation and digitalization, (ii)Maintenance and related activities as per table given below in Assessment criterion (Part B)of at least two weeks' (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification), and (v) Library up-gradation course. iii)Evidence of innovative library services, including the integration of ICT in a library. iv) A Ph.D. Degree in Library Science/Information Science/Documentation /archives and Manuscript-Keeping	

SECTION - B:**Assessment Criteria and Methodology for Librarians****Appendix -II****Table 4**

S. N o.	Activity	Grading Criteria	Self-appraisal grading	Verifying Grading
1.	Regularity of attending library (calculated in terms of percentage of days attended to the total number of days he/she is expected to attend). $\left(\frac{229}{234} \times 100 \right)$ Presently as per certificate = 97 % While attending in the library, the individual is expected to undertake, inter alia, following items of work: • Library Resource and Organization and maintenance of books, journals and reports. • Provision of Library reader services such as literature retrieval services to researchers and analysis of report. • Assistance towards updating institutional website.	90% and above - Good Below 90% but 80% and above - Satisfactory Less than 80% - Not satisfactory	Good	Good
2	Conduct of seminars/workshops related to library activity or on specific books or genre of books. ➤ Orientation Course: Organized Orientation Course in Library use for new students enrolled in College on August 2019 Level :- Institution Level	Good – 1 National level seminar/ workshop + 1 State/institution level workshop/Seminar Satisfactory - 1 National level seminar/ workshop or 1 state level seminar/ workshop + 1 institution level seminar/ workshop or 4 institution seminar / workshop Unsatisfactory – Not falling in above two categories	Satisfactory	Satisfactory

3	If library has a computerized database, then OR If library does not have a computerized database Library Automaton: - ➤ The college library is automated - Computerized using Vriddhi Software. All books are barcoded.	Good – 100% of physical books and journals in computerized database. Satisfactory – At least 99% of physical books and journals in computerized database. Unsatisfactory – Not falling under good or satisfactory. OR Good – 100% Catalogue database made up to date Satisfactory- 90% catalogue database made up to date Unsatisfactory - Catalogue database not upto mark. (To be verified in random by the CAS Promotion Committee)	Good	Good
4	Checking inventory and extent of missing books YES	Good: Checked inventory and missing book less than 0.5% Satisfactory - Checked inventory and missing book less than 1% Unsatisfactory - Did not check inventory Or Checked inventory and missing books 1% or more.	Good	Good
5	Digitization of books database in institution having no computerized database. (ii) Promotion of library network. (iii) Systems in place for dissemination of information relating to books and other resources. (iv) Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular activities. (v) Design and offer short-term courses for users. (vi) Publications of at least one research paper in UGC approved journals. ➤ Examination work- Senior Supervisor in Oct-Nov. 2019 dated 31/Oct/2019 To 16/Nov/2019	Good: Involved in any two activities Satisfactory: At least one activity Not Satisfactory: Not involved/ undertaken any of the activities.	Good	Good

➤ Junior Supervisor Oct/Nov 2020 ➤ Provided ID and Password N-List ➤ Publications in UGC Listed Journals		
Overall Grading: Good: Good in Item 1 and satisfactory/good in any two other items including Item 4. Satisfactory: Satisfactory in Item 1 and satisfactory /good in any other two items including Item 4. Not satisfactory: If neither good nor satisfactory in overall grading.	Good	Good
Note: (1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment. (2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion. (3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee.		

Table 2

Methodology for University and College Teachers for calculating Academic/Research Score

(Assessment must be based on evidence produced by the teacher such as: copy of publication, project sanction letter, and utilization and completion certificates issued by the University and acknowledge for patent filing and approval letters, students Ph.D. awarded letter etc.)

S. N.	Academic/Research Activity	Faculty of Sciences/ Engineering/ Agriculture/ Medical/ Veterinary Sciences	Faculty of languages/ Humanities/Arts /Social Sciences/ Library/ Education/ Physical Education/ Commerce/Management & other related disciplines	Self - appraisal Score	Verified Score
	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper	1*10	10
The Research score for research papers would be augmented as follows: Peer-Reviewed or UGC-listed journals (Impact factor to be determined as per Thomson Reuter's list):					
1	i) Paper in refereed journals without impact factor	: 5 Points			
	ii) Papers with impact factor less than 1	: 10 Points			
	iii) Papers with impact factor between 1 and 2	: 15 Points			
	iv) Papers with impact factor between 2 and 5	: 20 Points			
	v) Papers with impact factor between 5 and 10	: 25 Points			
	vi) Papers with impact factor > 10	: 30 Points			
	a) Two authors: 70% of total value of publication for each author				
	b) More than two authors: 70% of total value of publication for the first/principal/ corresponding author and 30% of total value of				

publication for each of the joint author					
Total			10	10	
2	Publication (Other than Research papers)				
	(a) Books authored which are published by				
	International publishers	12	12		
	National publishers	10	10		
	Chapter in Edited Book				
	Chapter in Conference proceeding Book	05		0	0
	Editor of Book by International Publisher	10	10		
	Editor of Book by National Publisher	08	08		
	(b) Translation works in Indian and Foreign Language by qualified faculties				
	Chapter or Research paper	03	03		
Book	08	08			
Total			0	0	
3	Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative course and curricula				
	(a) Development of Innovative pedagogy	05	05		
	(b) Design of new curricula and courses	02 per curricula /course	02 per curricula/ course		
	(c) MOOCs				
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	20		
	MOOCs (developed in 4 quadrant) per module/lecture	05	05		
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02		
	Course coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	08	08		
	(d) E-Content				
	Development of e-Content in 4 quadrant for a complete course/e-book	12	12		
Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02			

	Editor of e-content for complete course/paper/e-book	10	10		
			Total	0	0
4	(a) Research Guidance				
	Ph. D.	10/degree awarded	10/degree awarded		
		05/thesis submitted	05/thesis submitted		
	M. Phil/P.G. dissertation	02/degree awarded	02/degree awarded		
	Note: For joint supervision of research students, the formula shall be 70% of the total score for supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.				
	(b) Research Projects Completed				
	More than 10 lakhs	10	10		
	Less than 10 lakhs	05	05		
	Research Projects On-going				
	More than 10 lakhs	05	05		
	Less than 10 lakhs	02	02		
	Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each				
	(c) Consultancy	03	03		
		Total	0	0	
5	(a) Patents				
	International	10	10		
	National	07	07		
	(b)* Policy documents (Submitted to an International body /organization like UNO/UNESCO/World Bank/International Monetary Fund etc. Or Central Government or State Government)				
	International	10	10		
	National	07	07		
	State	04	04		
	Awards/ Fellowship				
	International	07	07		
	National	05	05		
	Total	0	0		
6	*Invited lectures/Resource Person/paper presentation in seminars/Conferences/full paper in conference proceeding (Paper presented in Seminar/Conference and also published as full paper in conference Proceeding will be counted only once)				
	International (Abroad)	07	07		
	International (within Country)	05	05		
	National	03	03		
	State/University	02	02	0	
	*For the purpose of calculating score of the teacher, the combined research score from the categories of '5(b)'. Policy document and '6'. Invited lectures/Resource person/paper presentations shall have an upper capping of 30% of the total research score of the teacher				

concerned. The research score shall be from the minimum of three categories out of six categories.		
Total	10	10
(1+2+3+4+5+6)= Total	10	10

(* The Research score for research papers and would be augmented as follows:

Peer-Reviewed or UGC – listed journals (impact factor to be determined as per Thomson Reuter's list):

- i) Paper in refereed journals without impact factor - 05 Points
- ii) Paper with impact factor less than 1 - 10 Points
- iii) Paper with impact factor between 1 and 2 - 15 Points
- iv) Paper with impact factor between 2 and 5 - 20 Points
- v) Paper with impact factor between 5 and 10 - 25 Points
- vi) Paper with impact factor >10 - 30 Points
- a) Two authors - 70% of total value of publication for each author
- b) More than two author - 70% of total value of publication for the first /principal/corresponding author and 30% of total value of publication for each of the joint author
- c) Joint Project - Principal Investigator and Co-investigator would get 50% each

NOTE:

- Paper presented if part of edit book or proceeding then it can be claimed only once.
- For joint supervision of research students, the formula shall be 70% of the total score for supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.
- *For the purpose of calculating score of the teacher, the combined research score from the categories of 5(b). Policy Document and 6. Invited lectures/Resources person /paper presentation shall have an upper capping of thirty percent of the total research score of the teacher concerned.

The research score shall be from the minimum of three categories out of six categories

I certify that the information provided is correct as per records available with the college and/or documents enclosed along with the duly filled PBAS proforma.

Signature of the Faculty
College Librarian

Date 1/1/22
Place: Bodhegaon

Co-ordinator IQAC

Late Abasaheb Kakade Arts College
Bodhegaon, Tal. Shevgaon, Dist. Ahmednagar

College Seal

Signature of PRINCIPAL
Principal

Late Abasaheb Kakade Arts College
Bodhegaon, Tal. Shevgaon, Dist. A' Nagar





SAVITRIBAI PHULE PUNE UNIVERSITY

Late Abasaheb Kakade Arts College Bodhegaon

Tal-Shevgaon, Dist.-Ahmednagar 414503

D

PBAS Proforma for Promotion under CAS

Revised API - PBAS Pro forma for Recruitments and Promotion under CAS as per
UGC's Regulation Dated 18th July, 2018 &
Government Resolution No. Misc-2018 /C.R.56/18/UN-1 Dt. 8th March 2019 and
Corrigendum Dt. 10th May 2019

For

CAS promotions for Librarians

(Who are not involved in teaching of Library Science) of colleges

Assessment Period: 2013-2020

1. Tick the appropriate stage your promotion (under CAS) and mentioned whether you fulfill the minimum eligibility requirements indicated therein:

Tick mark (✓) the academic level	Stages of promotion of Teachers through CAS	Eligibility	Eligible Yes/No
✓	Assistant Professor (Stage 1/ AGP Rs. 6000/- to Stage 2/AGP Rs. 7000/-) or (Academic Level 10) to Assistant Professor (Senior Scale/ Academic Level 11)	i) An Assistant Librarian/ College Librarian who is in Academic Level 10 and has completed four years of service having a Ph.D. degree in Library Science/ Information Science/ Documentation Science or an equivalent degree or five years' of experience, having at least a M.Phil.degree, or six years of service for those without a M.Phil or a Ph.D. degree. ii) He/she has attended at least one Orientation course of 21 days' duration; and iii) Training, Seminar or Workshop on automation and digitalization, maintenance and related activities, of at least 5 days, as per the table given below in Assessment criterion (Part B).	YES
	Assistant Professor (Stage 2/ AGP Rs.7000/- to Stage 3/AGP Rs.8000/-) Or (Senior Scale/ Academic Level 11) to Assistant Professor (Selection Grade/Academic Level 12)	i) He/She has completed five years of service in Academic Level 11/Senior Scale. ii) He/she has done any two of the following in the last five years: (i) Training/Seminar/Workshop/Course on automation and digitalization, (ii) Maintenance and other activities as per table given below in Assessment criterion (Part B) of at least two weeks (ten days) duration (or completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iii) Taken/developed one MOOCs course	
	Assistant Professor (Stage 3/ AGP Rs. 8000/-) to Associate Professor (Stage 4/AGP Rs. 9000/-) or (Selection Grade/Academic Level 12) to Associate Professor (Academic	i) He/She has completed three years of service in Academic Level 12. ii) He/she has done any one of the following in the last three years: (i) Training/Seminar/Workshop/Course on automation and digitalization, (ii) Maintenance and related activities as per table given below in Assessment criterion (Part B) of at least two weeks' (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration), (iv) Taken/developed	

	Associate Professor (Stage 4/ AGP Rs. 9000/- to Professor (Stage 5/AGP Rs. 10000/-) or (Academic Level 13A) to Professor (Academic Level 14)	certification), and (v) Library up-gradation course. i) He/She has completed three years of service in Academic Level 13 A. ii) He/she has done any one of the following in the last three years: (i) Training/Seminar/Workshop/Course on automation and digitalization, (ii) Maintenance and related activities as per table given below in Assessment criterion (Part B) of at least two weeks' (ten days) duration, (iii) Completed two courses of at least one week (five days) duration in lieu of every single course/program of at least two weeks (ten days) duration, (iv) Taken/developed one MOOCs course in the relevant subject (with e-certification), and (v) Library up-gradation course. iii) Evidence of innovative library services, including the integration of ICT in a library. iv) A Ph.D. Degree in Library Science/Information Science/Documentation /archives and Manuscript-Keeping	
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Tick (✓) which is applicable: -

- ✓ For promotion of College Librarian (from stage 1 to stage 2) in the pay band 15,600-39,100+AGP 7000/- Level: 10 to 11 68900 to 211500/-
- For promotion of College Librarian (from stage 2 to stage 3) in the pay band 15,600-39,100+ AGP 8000/- Level: 11 to 12 79800 to 211500.
- For promotion of College Librarian (stage 3) to College Librarian (stage 4) in the pay band 37,400-67,000+ AGP 9000/-
- For promotion of College Librarian (stage 4) to College Librarian (stage 5) in the pay band 37,400-67,000+ AGP 10,000/-



NAVMAHARASHTRA SHIKASHAN MANDAL SHEVGAONS
LATE ABASAHEB KAKADE ARTS COLLEGE BODHEGAON
Tal. Shevgaon Dist. Ahmednagar 414503
Phone No 02429-240494

Website: <https://www.bodhegaoncollege.com/> Email: akakadecollege@gmail.com

PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1	Name (in Block Letters)	Mr KHARJULE NAMDEO RAKHAMAJI
2	Father's Name / Mother's Name	Shri. Rakhamaji Vitthal kharjule
3	Department	Library
4	Current Designation & Grade Pay	College Librarian (Grade Pay 6000) (Level 10) 15600-39,100+AGP 6000/- (57700/- -182400/-)
5	Date of last Promotion	-----
6	Which position and grade pay You are applying under CAS?	College Librarian (AGP 7000) Level 11 (68900/- - 205500/-)
7	Date of eligibility for promotion	30/01/2020
8	Date and Place of Birth	10/06/1976 and Place: warud(kazi), Tal-A,bad, Dist-Aurangabad
9	Sex	Male
10	Marital status	Married
11	Nationality	Indian
12	Indicate whether belongs to SC/ST/OBC category	No
13	Address for correspondence (with Pincode)	Late Abasaheb kakade Arts College Bodhegaon Tal-Shevgaon, Dist-Ahmednagar.Pin-414503.
14	Permanent Address (with Pin code)	A/p Galnimb Tal Newasa Dist Ahmednagar - 414603
15	Telephone No	9767332791
16	Email	kharjulenr@gmail.com
17	<u>Assessment Period</u>	<u>2013-2020</u> (01/08/2013 To 30/01/2020)

15. Academic Qualifications (Matric till post-graduation): -

Examinations	Name of the Board/ Univ.	Year of Passing	Percentage of marks obtained	Division/ Class/Grade	Subject
High School /Matric	Aurangabad	1994	63.28%	I	General
H.S.C	Pune	1997	55.17%	II	Mar. Eng., Hist. Pol. Geo. Psy.
BA	Dr BAMU Aurangabad	2000	57.88%	II	Marathi
B.Lib.Inf.Sc	Dr BAMU Aurangabad	2002	60%	I	Library& Inf. Science
MLibISc	Dr HG Vishwavidyalaya, sagar(mp)	2004	55.5%	II	Library& Inf. Science
SET	UGC-SPPU Pune	2011	Pass	-	Library& Inf. Science

16. Research Degree(s)

PhD Award Date: -

17. Appointments held prior to joining this institution

Designation	Name of Employer	Date of Joining		Salary with Grade	Reason of leaving
		Joining	leaving		
College Librarian	Late Abasaheb kakade Arts College Bodhegaon, Tal-Shevgaon, Dist Ahmednagar. Pin- 414503.	01/08/2013	Till Date	15600-6000-39100	-----

18. Posts held after appointment at this institution: -

Designation	Department	Date of actual Joining		Grade
		From	To	
College Librarian	Library	01/08/2013	Till Date	I

19. Period of teaching experience:

P.G. Classes (in years) _____ NIL _____
U.G. Classes (in years) _____ NIL _____

20. Research Experience excluding years spent in M. Phil / Ph. D (in years)

21. Fields of Specialization under the Subject / Discipline: -

(a) Library Automation (b) Library Management

22. Academic Staff College Orientation / Refresher Course attended:

Name of the Course	Place	Duration	Grade
UGC Sponsored orientation Course	UGC -HRDC – Dr BAM University Aurangabad	01/07/2019 To 20/07/2019	A
UGC Sponsored Refresher Course	UGC HRDC- Kannur University ,Kannur Kerala	16/01/2020 to 29/01/2020	A+

SECTION - B: SECTION - B:
Assessment Criteria and Methodology for Librarians

Appendix -II
Table 4

S. N.	Activity	Grading Criteria	Self-appraisal grading							Verifying Grading
			13-14	14-15	15-16	16-17	17-18	18-19	19-20	
1	Regularity of attending library (calculated in terms of percentage of days attended to the total number of days he/she is expected to attend). While attending in the library, the individual is expected to undertake, inter alia, following items of work: • Library Resource and Organization and maintenance of books, journals and reports. • Provision of Library reader services such as literature retrieval services to researchers and analysis of report. • Assistance towards updating institutional website.	90% and above - Good Below 90% but 80% and above - Satisfactory Less than 80% - Not satisfactory	Good	Good	Good	Good	Good	Good	Good	Good
2	Conduct of seminars/workshops related to library activity or on specific books or genre of books. For Exam: Library Orientation, New Arrival Section, Competitive Guidance Center & Reading	Good – 1 National level seminar/ workshop + 1 State/institution level workshop/Seminar Satisfactory - 1 National level seminar/ workshop or 1 state level seminar/ workshop + 1 institution level seminar/ workshop or 4 institution seminar / workshop	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Satisfactory

		Unsatisfactory – Not falling in above two categories									
3	If library has a computerized database then OR If library does not have a computerized database	Good – 100% of physical books and journals in computerized database. Satisfactory – At least 99% of physical books and journals in computerized database. Unsatisfactory – Not falling under good or satisfactory. OR Good – 100% Catalogue database made up to date Satisfactory- 90% catalogue database made up to date Unsatisfactory - Catalogue database not up to mark. (To be verified in random by the CAS Promotion Committee)	Good	Good	Good	Good	Good	Good	Good	Good	Good
4	Checking inventory and extent of missing books	Good: Checked inventory and missing book less than 0.5% Satisfactory - Checked inventory and missing book less than 1% Unsatisfactory - Did not check inventory Or Checked inventory and missing books 1% or more.	Good	Good	Good	Good	Good	Good	Good	Good	Good

5	(i) Digitization of books database in institution having no computerized database. (ii) Promotion of library network. (iii) Systems in place for dissemination of information relating to books and other resources. (iv) Assistance in college administration and governance related work including work done during admissions, examinations and extracurricular activities. (v) Design and offer short-term courses for users. (vi) Publications of at least one research paper in UGC approved journals.	Good: Involved in any two activities Satisfactory: At least one activity Not Satisfactory: Not involved/undertaken any of the activities.	Good	Good	Good	Good	Good	Good	Good	Good
Overall Grading		Self-appraisal grading						Verifying Grading		
Good: Good in Item 1 and satisfactory/good in any two other items including Item 4. Satisfactory: Satisfactory in Item 1 and satisfactory /good in any other two items including Item 4. Not satisfactory: If neither good nor satisfactory in overall grading.		Good (Good in Item 1 , Item 3, Item 4, Item 5 and satisfactory in items 2)						Good		
Note: (1) It is recommended to use ICT technology to monitor the attendance of library staff and compute the criteria of assessment. (2) The Librarian must submit evidence of published paper, participation certificate for refresher or methodology course, successful research guidance from Head of Department of the concerned department, project completion. (3) The system of tracking user grievances and the extent of grievances redressal details may also be made available to the CAS promotion committee.										

CATEGORY: III. RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

A) Published Papers in Journals

Sr . N.	Title with Journal page Nos.	ISSN / ISBN No.	Whether peer reviewed. Impact Factor, if any	No. of co-authors	Whether you are the main author	API Score	Verified API Score
1	Information need of the rural Farmers A Study From shevgaon, Ahmednagar (MS) A Survey Page No 76 to83	Shodhankan International multi-Disciplinary Ref & Revi Research journal April 2016 VOL No-5 ISSUE No--II, ISSN-2250-0383	Yes--UGC Listed Journal No. 2988	02	2 nd	03	03
2	Role of Librarians in Promoting E-information literacy /Page No 235 to236	Sanshodhan Samiksha monthly peer review international Research journal Special issue Jan 2017, ISSN -2278-9308	Yes peer Reviewed	02	2 nd	03	03
3	Total Quality Management in Libraries	Vidyawarta :peer Reviewed International Journal Issue (Vol-1) Feb 2017	Yes-UGC listed Journal No03051	01	Yes	10	10
4	Use of Social Networking sites in Academic libraries Page No 274-276	Research Journey Multidisciplinary international E-research Journal special issue-Li Feb 2018 ISSN-2348-7143	Yes- UGC Listed Journal No. 407005& 4417	01	Yes	10	10
5	Library Automation Page No 444-446	Knowledge Librarian : an international Peer Reviewed Journal Special issue January 2019 e-ISSN No.2394-2479	Yes- UGC Listed Journal No. 63265	01	Yes	10	10
6	Open Source Software's for library Page No 70-73	Vidyawarta: Peer Reviewed International Journal issue 33vol-01A 03January 2020 ISSN No.2319-9318	Yes- UGC Listed Journal No. 03051	01	Yes	10	10
Total						46	46

B(i) Articles / Chapters published in Books

Sr. No.	Title with page Nos.	Book Title, editor & publisher	ISSN / ISBN No.	Whether peer reviewed	No of co-authors	Whether you are the main author	API Score	Verified API Score
1								

ii) Full Papers in Conference Proceedings

Sr. No.	Title with page Nos.	Details of Conference Publication	ISSN/ ISBN No.	No. of co-authors	Whether you are the main author	API Score	Verified API Score
01	Impact of information technology on college libraries Page No 47-48	UGC sponsored National Level conference on impact of information Technology on college Libraries –New Arts Commerce and Science College Parner Tal Parner Dist Ahmedgarar 9 th -10 th Oct. 2015	978-81-926129-6-7	01	Yes	05	05

iii) Subject Books by Other local publishers with ISBN/ISSN numbers.

Sr. No.	Title with Page nos.	Book Title, editor & publisher	Publisher & ISSN/ ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score Allotted	Self Appraisal Score	Verified API Score
--	--	--	--	--	--	--	--	--	--

iv) Chapters contributed to edited knowledge based volumes published by International Publishers

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score
--	--	--	--	--	--	--	--

v) Chapters in knowledge based volumes by Indian/National level publishers with ISBN/ISSN numbers and with numbers of national and international directories

Sr. No.	Title with page nos.	Book Title, editor & publisher	ISSN/ISBN No.	Whether peer reviewed	No. of co-authors	Whether you are the main author	API Score
1							

III C) Ongoing and Completed Research Projects and Consultancies

(C) (i& ii) Ongoing Projects / Consultancies (Minor)

Sr. No.	Title	Agency	Period	Grant/ Amount Mobilized	API Score allotted	Self-Appraisal Score	Verified API Score
--	--	--	--	--	--	--	--

(c) (iii& iv) Completed Projects / Consultancies

Sr. No.	Title	Agency	Period	Grant / Amount Mobilized (Rs. Lakh)	Whether policy document / patent as outcome	API Score
--	--	--	--	--	--	--

(D) Research Guidance

Sr. No.	Number Enrolled	Thesis Submitted	Degree awarded	API Score allotted	Self-Appraisal Score	Verified API Score
M. Phil	--	--	---	--	--	--
Ph.D.	--	--	--	--	--	--

(E) (i) Training Courses, Teaching-Learning-Evaluation Technology Programmers, Faculty Development Programmers (not less than one-week duration)

Sr. No.	Programme	Duration	Organized by
1	Orientation Course	01/07/2019 To 20/07/2019	UGC -HRDC Dr BAM University Aurangabad
2	Refresher Course	20 -09-2019 to 04-10 2019	UGC HRDC- Kannur University Kannur Kerala

(E) (ii) Participation & Papers presented in Conferences, Seminars, Workshops, Symposia

Sr • No.	Title of the paper presented	Title of the Conference/ Seminar	Organized by	Level	API Score allott ed	Self- App rais al Scor e	Verifi ed API Score

**(E) (iii) Invited Lectures and Chairmanships at national or international conferences/
seminar etc**

Sr. No •	Title of Lecture/ Academic Session	Title of Conferenc e/ Seminar etc	Organized by	Whether international/ national	API Score allotted	Self- Appraisa l Score	Verified API Score

CATEGORY-III: Table 2: Methodology for University and College Teachers for calculating Academic/Research Score

S N	Academic/Research Activity	Faculty of Sciences/ Engineering/Agriculture/Medical/ Veterinary Sciences	Faculty of languages/ Humanities/Arts/Social Sciences/ Library/ Education/ Physical Education/ Commerce/Management & other related disciplines	Self-appraisal Score	Verified Score
	Research Papers in Peer-Reviewed or UGC listed Journals	08 per paper	10 per paper	(04*10=40 & 02*03=06)	46
The Research score for research papers would be augmented as follows: Peer-Reviewed or UGC-listed journals (Impact factor to be determined as per Thomson Reuter's list):					
1	i) Paper in refereed journals without impact factor : 5 Points			4*10=40	46
	ii) Papers with impact factor less than 1 : 10 Points			2*3=06	
	iii) Papers with impact factor between 1 and 2 : 15 Points				
	iv) Papers with impact factor between 2 and 5 : 20 Points				
	v) Papers with impact factor between 5 and 10 : 25 Points				
	vi) Papers with impact factor > 10 : 30 Points				
	a) Two authors : 70% of total value of publication for each author				
	b) More than two authors : 70% of total value of publication for the first/principal/ corresponding author and 30% of total value of publication for each of the joint author				
	Total			46	46
Publication (Other than Research papers)					
(a) Books authored which are published by					
	International publishers	12	12		
	National publishers	10	10		
	Chapter in Edited Book				
	Chapter in Conference proceeding Book	05	05	1*5=5	5
2	Editor of Book by International Publisher	10	10		
	Editor of Book by National Publisher	08	08		
(b) Translation works in Indian and Foreign Language by qualified faculties					
	Chapter or Research paper	03	03		
	Book	08	08		
	Total			05	05
Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative course and curricula					
3	(a) Development of Innovative pedagogy	05	05		
	(b) Design of new curricula and courses	02 per curricula	02 per curricula/course		

		Course			
(c) MOOCs					
	Development of complete MOOCs in 4 quadrants (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	20	20		
	MOOCs (developed in 4 quadrant) per module/lecture	05	05		
	Content writer/subject matter expert for each module of MOOCs (at least one quadrant)	02	02		
	Course coordinator for MOOCs (4 credit course) (In case of MOOCs of lesser credits 05 marks/credit)	08	08		
(d) E-Content					
	Development of e-Content in 4 quadrant for a complete course/e-book	12	12		
	Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant)	02	02		
	Editor of e-content for complete course/paper/e-book	10	10		
Total				0	0
4	(a) Research Guidance				
	Ph. D.	10/degree awarded	10/degree awarded		
		05/thesis submitted	05/thesis submitted		
	M. Phil/P.G. dissertation	02/degree awarded	02/degree awarded		
Note: For joint supervision of research students, the formula shall be 70% of the total score for supervisor and Co-supervisor. Supervisor and Co-supervisor, both shall get 7 marks each.					
(b) Research Projects Completed					
	More than 10 lakhs	10	10		
	Less than 10 lakhs	05	05		
Research Projects On-going					
	More than 10 lakhs	05	05		
	Less than 10 lakhs	02	02		
Note: Joint Projects: Principal Investigator and Co-investigator would get 50% each					
	(c) Consultancy	03	03		
Total				0	0
5	(a) Patents				
	International	10	10		
	National	07	07		
(b)* Policy documents (Submitted to an International body					

/ Organization like UNESCO, World Bank, International Monetary Fund etc. Or Central Government or State Government)					
International	10		10		
National	07		07		
State	04		04		
Awards/ Fellowship					
International	07		07		
National	05		05		
Total				0	0
*Invited lectures/Resource Person/paper presentation in seminars/ Conferences/full paper in conference proceeding (Paper presented in Seminar/Conference and also published as full paper in conference Proceeding will be counted only once)					
International (Abroad)	07	0 7			
International (within Country)	05	0 5			0
National	03	0 3			0
			paper presentation in seminars	2*3=6	06
State/University	02	0 2	paper presentation	2*1=2	02
*For the purpose of calculating score of the teacher, the combined research score from the categories of '5(b)'. Policy document and '6'. Invited lectures/Resource person/paper presentations shall have an upper capping of 30% of the total research score of the teacher concerned. The research score shall be from the minimum of three categories out of six categories.					
Total				08	08
Total (1+2+3+4+5+6) =				59	59

SUMMARY SHEET OF ACADEMIC AND RESEARCH SCORE

Sl. No.	Academic/ Research Activity	Claimed Score	Verified Score
1	Research Papers in Peer-Reviewed or UGC listed Journals	04*10=40 02*03=06 Total=36	46
2	A)Publications (other than Research papers) (i) Articles / Chapters published in Books ii) Chapter in Conference proceeding Book	05*01=05 Total=05	05
3	Creation of ICT mediated Teaching-Learning pedagogy & content development of new and innovative courses & curricular		
4(a)	Research Guidance		
(b)	Research Projects		
5	(a) Patents		
	(b) Policy Document		
	(c) Awards (Scholarship)/ Fellowship		
6	Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/ full paper in Conference Proceedings (Paper presented in Seminars/ Conferences and also published as full paper in Conference Proceedings will be counted only once)	<u>National</u> 03*2=06 <u>State</u> 02*01=02 Total=08	08
	Total (1+2+3+4+5+6) =	59	59

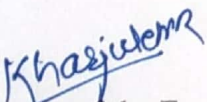
IV. SUMMARY OF API SCORES FOR ASSESSMENT PERIOD CLAIMED BY THE CANDIDATE:

Sr. No.	Criteria	AY 2013-14	AY 2014-15	AY 2015-16	AY 2016-17	AY 2017-18	AY 2018-19	AY 2019-20	Total
I	Table 1	Good	Good	Good	Good	Good	Good	Good	Good
II	Table 2	00	06	08	15	10	10	10	59

LIST OF ENCLOSURES: (Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

1. Certificates of Educational Qualification
2. Appointment and Confirmation Letter
3. University Approval Letter
4. Certificates of Orientation and Refresher Course
5. Research papers published/presented in journal/conferences

I certify that the information provided is correct as per records available with the university and / or documents enclosed along with the duly filled PBAS Proforma.

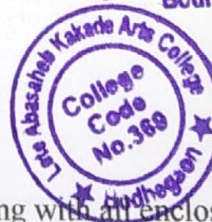

Signature of the Faculty
College Librarian


Co-ordinator
IQAC
Late Abasaheb Kakade Arts College
Bodhegaon, Tal. Shevgaon, Dist. Ahmednagar


Signature of PRINCIPAL
Principal
Late Abasaheb Kakade Arts College
Bodhegaon, Tal. Shevgaon, Dist. A' Nagar

Date: 1/1/22
Place: Bodhegaon

College Seal



N.B: The individual PBAS proforma duly filled along with all enclosures, submitted for CAS promotions will be duly verified by the university/college as necessary and placed before the Screening cum Evaluation Committee or Selection Committee for assessment / verification.